

## HEC Lausanne

### Fact sheet 2011-2012

#### **Contact people**

Ms Isabelle Schmid  
 International Relations Officer  
 Tel: ++41 21 692 36 85  
 Email: [hecinternational@unil.ch](mailto:hecinternational@unil.ch)

Ms Inès Rosati  
 Mobility Assistant  
 Tel: ++41 21 692 33 08  
 Email: [hecinternational@unil.ch](mailto:hecinternational@unil.ch)

#### **School address**

HEC Lausanne  
 Internef  
 CH-1015 Lausanne

#### **Fax number**

++41 21 692 33 05

#### **Website**

General [www.hec.unil.ch](http://www.hec.unil.ch)  
 Exchange [www.hec.unil.ch/echanges/in](http://www.hec.unil.ch/echanges/in)

#### **Location**



HEC Lausanne is very conveniently located on the campus of the University of Lausanne by the Lake Léman, thus enjoying a unique and safe environment surrounded by the Swiss Alps. Public transportation takes you to the city center in 10 minutes. In deciding to come to Lausanne you are choosing the Olympic capital, a town with a wealth of cultural and sporting activities.

#### **Academic calendar**

[www.unil.ch](http://www.unil.ch)  
 select: Teaching → Studying at the UNIL→Academic Calendar

<b>Autumn semester 2011-2012</b>	Classes begin	Tuesday, September 20, 2011
	last day of classes	Friday, December 23, 2011
	Examination period	Friday, January 13, 2012 until Saturday, February 4, 2012
<b>Spring semester 2012</b>	Classes begin	Monday, February 20, 2012
	Easter break begins	Thursday, April 5, 2012
	Classes resume	Monday, April 16, 2012
	Last day of classes	Friday, June 1st, 2012
	Examination period	Monday, June 11, 2012 until Saturday, July 7, 2012
<b>Second attempt examination period</b>		Monday, August 20, 2012 until Saturday, September 8, 2012

<b>Application deadlines</b>	Autumn semester	May 31, 2011
	Spring semester	September 30, 2011
<b>Required documents</b>	Official ECTS application	
<b>Expected Arrival Date</b>	Autumn semester	No later than *September 15, 2011
	Spring semester	No later than *February 17, 2012
		* Welcome session for exchange students

### **Accommodation**



We recommend that you find a room before arriving in Lausanne or at least before the start of the academic year. Exchange students who wish to live in an off-campus residence hall should contact the Fondation Maisons pour Etudiants as quickly as possible, preferably in May for the following academic year. They should indicate that they are exchange students. If that's not feasible, write or call the UNIL Housing service at the beginning of July and a list of rooms and apartments will be sent to you.

Students must register online at the following web site:

<http://www.fmel.ch>



Fondation Maison pour Etudiants (FMEL)  
 Maison de Rhodanie  
 Av. de Rhodanie 64  
 CH-1007 Lausanne  
 Tel: +41 21 617 81 54  
 Fax: +41 21 617 81 66

Service du logement  
 Affaire socio-culturelles  
 Unicentre  
 Université de Lausanne  
 CH-1015 Lausanne  
 Tel: +41 21 692 21 21  
 Fax: +41 21 692 21 15  
 E-mail: [Logement@unil.ch](mailto:Logement@unil.ch)

---

### **Living Costs**

The minimum cost of living for a student is approximately SFr. 1'800.- per month (~ € 1'300.-). This includes food and personal care, housing, books and school supplies.

Accommodation: Residence halls off-campus, rooms in private homes, shared apartments with other students. The cost is approximately SFr. 450.- (~ € 320.-).

---

### **Health Insurance**



SFr. 150.- - SFr. 300.-

The Swiss authorities have agreed to exempt certain students from having to take out insurance in Switzerland. The exemption applies to international exchange students who come to Switzerland for a set period of time (not exceeding 12 months) and who have health insurance with equivalent benefits and a clause covering treatment in Switzerland.

To take advantage of this exemption, you must make an official request using the appropriate form (attestation de l'assureur étranger). You can get this form from the Service des affaires socio-culturelles of the University or from l'Organe de Contrôle de l'assurance-maladie et accidents (OCC), chemin de Mornex 40, CH-1014 Lausanne. It must be filled out and signed by your insurer, then sent back to the OCC.

Upon arrival in Switzerland, you must be able to certify that you have successfully completed this procedure; otherwise, you will have to take out an insurance policy in Switzerland.

---

### **Student services**

Orientation and welcome lunch  
 Organized trips  
 Social activities  
 Sport facilities  
 Computer facilities (incl. E-mail accounts)  
 Libraries  
 Advisors

---

### **Study programmes**

BSc in Management  
 BSc in Economics  
  
 MSc in Actuarial Science  
 MSc in Business Information Systems  
 MSc in Economics  
 MSc in Finance  
 MSc in Management

---

## **Courses**

**Bachelor exchange students** are allowed to take courses only in the **2<sup>nd</sup> or 3<sup>rd</sup> year of the Bachelor programme** (undergraduate).

In order to attend **Masters Degree courses** (graduate), exchange students must have completed a bachelor's degree or a minimum of 3 years specialized study (a minimum of **180 ECTS credits**). Also some courses may require specific prerequisites and the approval of the master programme's director.

An exchange student registered at HEC is allowed to take some courses at other faculties of the university or at the EPFL (Ecole Polytechnique Fédérale de Lausanne).

## **Course catalog**

Bachelor [www.hec.unil.ch/hec/bachelor/horaires](http://www.hec.unil.ch/hec/bachelor/horaires)

Master [www.hec.unil.ch/hec/masters/horaires](http://www.hec.unil.ch/hec/masters/horaires)

## **Registration**

The students do not have to register for the courses.

Registration dates for exams:

Bachelor [www.hec.unil.ch/hec/bachelor/examens](http://www.hec.unil.ch/hec/bachelor/examens)

Master [www.hec.unil.ch/hec/masters/examens](http://www.hec.unil.ch/hec/masters/examens)

## **Format of examinations**

Written, oral or seminar

## **Language of instruction**

Bachelor courses are taught in French.

At the master level, courses are in English and French with some tracks being taught entirely in English.

## **Full time course load**

30 ECTS-credits per semester

## **French courses**

Free French language course

[www.unil.ch/fle](http://www.unil.ch/fle)

[www.unil.ch/cvac](http://www.unil.ch/cvac)

## **Grading system (new)**

HEC grades (0-6 scale)	ECTS grades	Definition
6	A	Excellent
5.5	B	Very good
5	C	Good
4.5	D	Satisfactory
4	E	Pass
3/3.5	FX	Fail
1/1.5/2/2.5	F	Fail
0		Unjustified absence at the exam or cheating

## **Information for exchange students**

At the university level:

International Relations and Mobility

[www.unil.ch/ri](http://www.unil.ch/ri)

Xchange (exchange students association, buddy system):

[www.unil.ch/xchange](http://www.unil.ch/xchange)

